

RULES AND REGULATIONS

Emirates KinderCare Nursery beholds rules and regulations which reflect a proper and decent environment for the children in accordance with the UAE laws.

Dress Code

Children within the age group 2 years - 4 years should come wearing the proper EEI's uniform. Others, are advised to wear comfortable and proper clothes.

It is **highly recommended** to wear shorts under dresses. Our EEI is **not responsible** for the loss of any jewellery.

Safe Hygiene, Medication, and Illness Management

- **Every Monday**, the children's nails are checked for hygiene purposes. A memo will be sent to the parents of whom their children's nails are long.
- In case of emergencies where a relative or a friend will be picking the child up, the parents should **inform** the administration and a copy of the accompanied person's **Emirates ID** will be taken.
- It is **highly advised** to provide extra snacks for children who will be staying after 4:00 pm.
- Our EEI **cannot accept** children who have any flu symptoms to help in preventing the possible transmission to other children (the details are on the following page).
- Medications are **prohibited** to be given to children **without** providing a copy of the **medical prescription** to the administration.
- Since shoes are not allowed in our EEI, our children should be provided with an extra pair of shoes to be worn inside our EEI.
- Cleaning bodily fluids requires the use of disposable towels and disinfectants.
- Laundry protocols include separate hot washing of soiled items and weekly home return.

- Administration allowed only by designated staff with BLS certification.
- Requires written parental consent and original labeled medication.
- Two staff members must verify child identity, dosage, expiry, and allergies.
- Maintain illness logs and ensure swift communication with parents.
- Handwashing with warm water (43°C) using soap; drying must be supervised.
- Respiratory hygiene includes tissue use, covered bins, and instructional posters.
- PPE is mandatory for toileting, food handling, and first aid staff
- Exclude children and staff with fever (38°C), rashes, discharge, or gastrointestinal symptoms.
- Emergency medication use is restricted to policy-approved items and requires parent notification.
- Re-admittance only after symptoms resolve or upon physician clearance.
- All doses must be logged in the Medication Administration Record Form.

Preparedness and Compliance: Foundations of Safe EEIs

- A daily cleaning schedule must cover all areas, including surfaces, furnishings, and materials.
- Professional cleaning must not occur during hours when children are present,
- Implement pest control and proper waste segregation and disposal.
- Display visual reminders of hygiene practices appropriate for children.
- Outbreak Response and Parental Communication Implement and test an Infection Control Action Plan specific to the EEI.
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- Notify DoH and emergency services in the event of communicable disease outbreaks.
- Communicate clearly with parents regarding symptoms, return-to-school protocols, and exclusions.
- Review and revise hygiene and medication policies regularly to ensure effectiveness.